

- Aftercare \$325.00 until 5:30PM
- Copy of Parents Driver's license
- Copy of S.S. Card
- Birth Certificate/Picture of student
- Immunization (blue)
- Physical form (yellow)
- Emergency card
- Medication release form
- Copy of your child's insurance card
- Previous School Records Release
- IEP
- Acknowledgment of Student Manual
- Discipline Policy
- Uniform information
- Enrollment Contract Signed
- Application
- Student Reference Information from Teacher
- Administrator's Recommendation
- Registration Fee \$_____and Technology Fee \$_____
- Authorization form for tuition signed



Application for Admission

Application Date: _____ Application For Admission to Grade: _____ In Academic Year: _____
 Student's Name: _____

Male: _____ Female: _____ Social Security #: _____ Date of Birth: _____
 Address: _____
 Street _____ City _____
 State _____ Zip _____ Phone: _____

Family Information

Father: Mr. Dr. Pastor
 Name: _____
 Last _____ First _____ Middle _____
 Address: _____
 Phone: _____ Cell: _____ Email: _____
 Social Security #: _____ Date of Birth: _____
 Occupation: _____ Workplace: _____ Position: _____
 Marital Status: _____

Mother: Mrs. Ms. Dr.
 Name: _____
 Last _____ First _____ Middle _____
 Address: _____
 Phone: _____ Cell: _____ Email: _____
 Social Security #: _____ Date of Birth: _____
 Occupation: _____ Workplace: _____ Position: _____
 Marital Status: _____

Student lives with (Check all that apply):
 Father _____ Mother _____ Stepfather _____ Stepmother _____ Other _____
 Please check any that apply:
 Father deceased _____ Mother deceased _____ Parents divorced _____ Parents separated _____

Name of Step-parent: Mr. Mrs. Dr. Pastor
 Last _____ First _____ Middle _____

Address if different than student: _____
 Is either parent forbidden by court order from having equal access to the child or the school records?
 Yes _____ No _____

***Attach a copy of court documents**

Student's present school: _____
 Address: _____
 Name of principal: _____
 List all previous schools attended and dates of attendance:



CHRISTI ACADEMY EMERGENCY CARD

Child's Name: _____ SSN: _____
Grade: _____ Age: _____ Date of Birth: _____ Sex: _____

Family Information:

Child lives with: Both Parents Mother Father Other: _____

Mother's Name: _____ Home Phone: _____

Home address (include City & Zip): _____

Business Name & Address: _____

Business Phone: _____ Cell Phone: _____

Father's Name: _____ Home Phone: _____

Home address (include City & Zip): _____

Business Name & Address: _____

Business Phone: _____ Cell Phone: _____

Home Phone: _____ Work Phone: _____ Cell Phone: _____

Emergency Contact Information:

In the event of serious illness or accidents, when I/we cannot be reached, I/we wish one of the following persons to be notified by telephone in the order listed. They are authorized to act in my absence, and will be informed that their names have been used on this card. Please do not list mother or father in the spaces below; it must be SOMEONE NEARBY who can be reached quickly.

Emergency Contact Name #1: _____ Relationship: _____

Home Phone: _____ Work Phone: _____ Cell Phone: _____

Emergency Contact Name #2: _____ Relationship: _____

Home Phone: _____ Work Phone: _____ Cell Phone: _____

Medicine Authorization:

Tylenol: _____ Ibuprofen: _____ Benadryl: _____ Antacid: _____

Cough Drop: _____ R/X Medicine: _____

Allergies/ Other Conditions: _____

Mother's Signature: _____

Father's Signature: _____

Medical Information:

Release: If emergency treatment is required, and the parents or legal guardian cannot be reached immediately, your signature in the space provide below serves as authorization for the school to exercise their own judgment in calling the physician indicated below, or if not available, to transport the child to a hospital emergency room.

Child's Doctor: _____ Phone: _____

Child's Dentist: _____ Phone: _____

Health Insurance Co. & Policy No. _____



Authorization of Release for Education Records

Student's Name _____

SS# _____ Date of Birth _____ Applying for Grade _____

Present or last school attended: _____

Address: _____

City/State/Zip _____

Phone _____

I hereby authorize the release of the cumulative record file (including student's transcripts and latest grades, standardized test scores, all disciplinary records, and specialized testing results or placement in special programs including a psychology evaluation and/or IEP if applicable all health records and certification of immunization for the above named student.

Parent Guardian Name _____

Signature _____

Date _____

Thank you for your assistance. We would appreciate you promptly sending these records. Please mail them to:

Christi/Stepss Academy
Admissions
3495 N. Hiatus Rd.
Sunrise, FL 33351
Fax: (954) 769-1291
Phone: 954-749-6869

School _____ Dates _____ Grades _____
School _____ Dates _____ Grades _____
School _____ Dates _____ Grades _____

Has a previous application to Christi academy been submitted for this student? _____ Yes _____ No
If yes, what grade? _____ Date applied: _____
Has your child ever repeated a grade? ___ Yes ___ No If so, what grade and date? _____
Has your child ever been suspended, expelled or asked to withdraw from school? _____ Yes _____ No
If yes, what school and why? _____
Has your child, to your knowledge, been involved with alcohol, drugs, tobacco products or sexual immorality? _____ Yes _____ No
Why is your child withdrawing from his/her present school? _____

Is your child eligible to return to his/her present school? _____ Yes _____ No
Extracurricular activities, award, talents, interest _____
Has your child ever been evaluated for academics, behavioral, emotional, or attention difficulties? ___ Yes ___ No
Please explain, include a copy of the evaluation IEP or any other special reports _____

Are there special circumstances that should be considered in evaluating this student? _____
Does your child take prescription medications daily? _____ Yes _____ No

Other information

Student's brothers and sisters: _____

Child's physician: _____ Phone: _____
Insurance: _____ Policy #: _____

Emergency Contact

1. _____ Phone: _____

2. _____ Phone: _____

3. _____ Phone: _____



Permission and Cooperation Agreement

I pledge my full support for Christi Academy by agreeing to the following:

Support- the standards of Christi Academy in every area of its philosophy and policies including academic, behavioral, spiritual, dress, moral, disciplinary and maintain the basic principles of Biblical morality in my home. I agree to support the school to the best of my ability through prayer, time and participation in the various school activities.

Cooperation- I agree to cooperate fully with the teachers and the administration of Christi Academy. I understand that Christi Academy has the right to dismiss a student who is found to be out of harmony with the goals and ideals of the work and life of Christi Academy.

Criticism- I will promptly address any criticism I have of the administration, staff, or policies of Christi Academy directly to the teacher, principal, administrator or board member, in that order, rather than in front of my child or among other parents in public and commit to following the Matthew 18 principals for Biblical resolution of any problems.

Responsibilities- I agree to assume the responsibility for my child's education by supervising homework, being an encourager, and keeping in regular contact with my child's teachers. I recognize my responsibility to maintain close communication with my child's teacher by attending called references, by following through with any homework, assignments or slips to be signed and by seeking the teacher's opinion when there is any question about my child's progress or behavior at school.

Attendance- I will support the educational program at Christi Academy by seeing that my child attends school regularly arriving on time and being picked up promptly and by sending written excuses for tardiness and absences.

Pictures- I understand that some students appear in school promotional pictures and videos I give permission for my child to participate if selected.

Field Trips- my child may participate in all Christi Academy authorized functions and field trips. Consent and Authorization: In the event my child becomes ill or injured while under school supervision I give my consent for the school authorities to take the following steps:

1. Contact a parent of the child and follow the instructions given.
2. Contact the child's physician and/or emergency medical personnel and follow instructions given.
- 3.

If in the opinion of a properly licensed and practicing physician, my child needs medical or surgical services which require my consent before being supplied, and I cannot be reached. I hereby authorize and empower the Director or her designee, Christi Academy from any liability which might arise from the giving of such authorization it being my desire that my child be furnished with such medical or surgical services as soon as reasonably possible after the need arises.

Transportation- I give my permission for my child to use authorized Christi Academy transportation including approved parental drivers for travel to and from sponsored activities.

Hold Harmless- in further consideration for the enrollment of my child, I, individually and on behalf of my child hereby release, indemnify and hold harmless Christi Academy and its agents and employees from any and all action and claims for personal injury or damages of any kind resulting from the transportation of Christi Academy student by myself or in vehicles owned or leased by me, or from transportation of my own child to school events and functions in vehicles neither owned or leased by Christi Academy, whether in whole or in part by the negligence of the operator of any such vehicle.

Arbitration- in further consideration for the enrollment of my child, I, individually and on behalf of my child, hereby agree to submit the rules to be used and procedure that will be followed and to binding Christian arbitration any matters which cannot otherwise be resolved; and expressly waive any and all rights in law and equity to bringing any civil disagreement before a court of law, except that judgment upon the award rendered by the arbitrator may be entered in any court having jurisdiction thereof.

Fees- I understand application and enrollment fees are non-refundable. I agree to pay all fees as contracted for services rendered and in accordance with the policies and schedules set prior to admission acceptance. All cost and fees incurred by Christi Academy to collect delinquent fees will be added to my account and are my responsibility. I understand that once the enrollment contract has been signed and the enrollment fee paid. I am responsible to pay in full all of the semester in which my child was enrolled. I am responsible to pay in full any outstanding balance even if I voluntary withdraw my child or if my child is dismissed from the school. Records will not be forwarded to another school until all financial obligations have been satisfied. Any cost associated with collection of tuition and fees will be paid by the responsibility party.

Changes- I accept responsibility to notify Christi Academy of changes of residences, employment or phone numbers.

Damage- Campus property or personal property destroyed, damage or lost by the student will be repaired or replaced immediately by the student's family.

Effective- this statement is in effect until updated or for as long as my child attends Christi Academy.

Parent Signatures

My signature verifies I have read and accept all terms of this contract of enrollment at Christi Academy.

Date Father's Signature

Date Mother's Signature

Date Student's Signature

Christi/Steps Academy does not discriminate on the basis of race, color, national or ethnic origin in the administration of educational, admission, scholarship or any other programs administered by the school.



Release from Liability

I, the undersigned, hereby grant my child (student's name) _____ permission to participate in any Christi/Steps Academy sponsored field trips, athletic teams, sporting events and other school related activities during the _____ school year for which I have personally granted permission by signing a permission form for that particular event.

By my signature to this statement of permission, I hereby release and hold harmless the above named school, and the individual sponsors, including teachers, administrators, and parents from liability, mishap or injury to the student named herein from the time of departure to the time of return. I do not hold them responsible for the loss of personal items.

I understand that by enrolling my child now, I am securing a space for my child for the _____ school year. If I withdraw my child within the first 45 days of the _____ school year, I understand that I will incur a \$1000 penalty and that my child's records will not be released until this penalty is paid in full.

Child's Name _____

Child's date of birth _____ Child's SS# _____

Phone number where can be reached _____

Medical Information _____

Health Insurance Carrier _____ Policy # _____

(PLEASE ATTACH A COPY OF YOUR CHILD'S INSURANCE CARD TO THIS FORM)

Parent/Guardian Signature _____ Date _____

STATE OF FLORIDA COUNTY OF _____

The foregoing instrument was acknowledge before me this _____ day of _____ 20_____

By _____

Notary Public, State of Florida

My Commission Expires

Personally known _____ or produced identification _____ Type of identification _____



Medication Release Form

NOTE: Medication must be supplied in the original prescription container. Ask pharmacist to divide the medication into two completely labeled containers, providing one for home and one for school.

Printed Name or Stamp of Physician

Physician's Signature

Physician's Phone Number

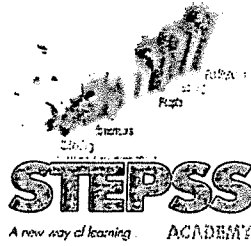
Physician's Fax Number

Parental permission (Must be completed by parent or guardian)

I grant the principal or his/her designee the permission to assist in the administration of all prescriptions, over-the-counter medication, and special procedures to be provided during the school day, including when the above named student is away from school property or on official school business.

Signature of Parent/Guardian: _____ Date _____

Additional Instructions:



Student Reference Information

Grades K-12

To be completed by business Office:

If applicable, is the student/family named below current I their financial account? Yes _____ No _____

Signature _____ Position _____

To be completed by teacher:

The student named is a candidate for admission to Christi Academy. Your evaluation of the applicant will be an invaluable tool in the admissions process. Your remarks will be kept confidential, if requested. The applicant's file cannot be completed without the return of this form.

Name of Student _____ Current Grade _____

How long have you known the student? _____ What is your relationship to the student? _____

Base on your personal experience and knowledge of this student, what is your assessment of his strengths and inclinations? Please circle the appropriate response:

Academic Potential	Excellent	Good	Fair	Poor
Academic Achievement	Excellent	Good	Fair	Poor
Initiative/Motivation	Excellent	Good	Fair	Poor
Independent Work/Study Habits	Excellent	Good	Fair	Poor
Leadership Potential	Excellent	Good	Fair	Poor
Personal Integrity	Excellent	Good	Fair	Poor
Conduct and Discipline	Excellent	Good	Fair	Poor
Respect for Adults	Excellent	Good	Fair	Poor
Concern for Others	Excellent	Good	Fair	Poor
Responsibility	Excellent	Good	Fair	Poor
Recommendation as a Student	Excellent	Good	Fair	Poor

Additional Comments: _____

Are parents cooperative and supportive of the school? _____ If no explain _____

Is the student in good standing and eligible to remain in or re-enter your school? _____ If no, please explain _____

Has any disciplinary action been taken regarding this student? _____ If yes, please explain _____

Your Name _____ Date _____

School _____

School Address _____

School Phone _____

Check one Please keep the contents of this reference confidential

This reference may be discussed with parents and child

Signature _____ Position _____

Please mail or fax this form directly to: Christi / Stepss Academy
 3495 Hiatus Rd.
 Sunrise, FL, 33351
 Phone: 954-749-6869
 Fax: 954-749-6806



ADMINISTRATOR'S RECOMMENDATION

Student's Name: _____ Current Grade: _____
School: _____
School Address: _____

To be completed by Principal/Administrator:

The student named is a candidate for admission to Christi Academy. Your evaluation of the applicant will be an invaluable too in the admissions process. Your remarks will be confidential. As the applicant's file cannot be completed without the return of this form, we kindly ask you mail or fax this form as soon as possible directly to:

Christi/Stepss Academy
Admissions Office
3495 Hiatus Rd.
Sunrise, FL, 33351
Phone: 954-749-6869
Fax: 954-749-6806

Based on knowledge of this student, we would appreciate your observations about the areas listed. Please circle the appropriate response:

Academic Ability	Excellent	Good	Fair	Poor
Personal Integrity	Excellent	Good	Fair	Poor
Conduct and Discipline	Excellent	Good	Fair	Poor
Sense of Responsibility	Excellent	Good	Fair	Poor
Recommendation as a Student	Excellent	Good	Fair	Poor
Attendance:	Good	Satisfactory	Excessive Absences: _____	Excessive Tardiness: _____

Are parents cooperative and supportive of the school? _____ If no, please explain _____

Is the student in good standing and eligible to remain I or re-enter your school? _____ If no, please explain _____

Has this student ever served detention and/or ben suspended or expelled? _____ If yes, please explain _____

Has this student ever been evaluated or referred for evaluation for learning difficulties? _____ If yes, please explain _____

Is this student on a modified curriculum? _____

Comments: _____

If there is anything you would prefer to discuss by telephone or e-mail, please check: _____ Phone: _____
E-mail: _____

Signature: _____ Position: _____
Print Name: _____ Date: _____



AUTHORIZATION FOR CREDIT CARD PAYMENTS

Child's Name: _____ Grade: _____

Parent's Name: _____ School: CA / SA

Credit Card Information:

Cardholder's Name: _____

Cardholder's Address: _____ City/Zip _____

Credit Card #: _____ Exp: _____ CVS _____

- Your credit card will be charged on the 5th of every month for tuition payment.
- If your child is in aftercare, we will add the aftercare fee towards your tuition payment. Aftercare fees are \$325.00 a month. A charge of \$1 dollar a minute will be charged if you arrive later than 6:00 pm, after 6:15 you will be charged \$15 dollars a minute.
- If your child has Bus Transportation, we will add the charge to your tuition payment.

Total amount charged \$ _____

Cardholder's Signature: _____ Date: _____

Witness' Signature: _____ Date: _____

Notorized by: _____ Date: _____

I understand that this authorization will remain in effect until I cancel it in writing, and I agree to notify Christi/Stepss Academy in writing of any changes in my account information or termination of this authorization at least 15 days prior to the next billing date. If the above noted payment dates fall on a weekend or holiday, I understand that the payments may be executed on the next business day. For ACH debits to my checking/savings account, I understand that because these are electronic transactions, these funds may be withdrawn from my account as soon as the above noted periodic transaction dates. In the case of an ACH Transaction being rejected for Non-Sufficient Funds (NSF) I understand that Christi/Stepss Academy may at its discretion attempt to process the charge again within 30 days, and agree to an additional \$35.00 charge for each attempt returned NSF which will be initiated as a separate transaction from the authorized recurring payment. I acknowledge that the origination of ACH transactions to my account must comply with the provisions of U.S. law. I certify that I am an authorized user of this credit card/bank account and will not dispute these scheduled transactions with my bank or credit card company; so long as the transactions correspond to the terms indicated in this authorization form.



I hereby give my permission to the Christi / Stepss Academy and members of its staff to take and use recordings and photographs of my child. I understand that the words "recordings and photographs" include, but are not limited to, still photographs, slides, moving pictures, sound recordings, Commercials, brochures, and/or videotapes.

I understand that these materials will be used for educational and marketing purposes, including but not limited to, publication in professional journals and presented to audiences at conferences, workshops and seminars. These materials can also be used to inform the general public about the programs and the services offered by Christi/Stepss Academy and publicity photos to be published in newspapers, brochures, TV commercials, and magazines, both locally and nationally.

In providing this consent, I waive all claims of action which, I may have at any time against the Christi/Stepss Academy its employees and agents, relating to said photographs, slides, moving pictures, sound recordings, and/or videotapes, educational data and/or any other methods of recording or reproducing likeness of my child.

Parent Signature

Date



AUTHORIZATION FOR CREDIT CARD PAYMENTS

